

# **DIRECTORS' FAMILIARISATION PROGRAMME - FY23**

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## **DIRECTORS' FAMILIARISATION PROGRAMME**

### **1. REQUIREMENT**

Regulation 25(7) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, requires that the listed entity shall familiarise the Independent Directors through various programmes about the listed entity, including the following:

- (a) Nature of the industry in which the listed entity operates;
- (b) Business model of the listed entity;
- (c) Roles, rights, responsibilities of Independent Directors; and
- (d) Any other relevant information.

### **2. OBJECTIVE**

The familiarisation programme of LTIMindtree Limited ("the Company" or "LTIM") aims to provide insights to the Independent Directors on the operations of the Company, its subsidiaries, its business models, industry and environment in which the Company functions and also continuously update them on any significant changes therein to enable them to take well-informed and timely decisions.

### **3. INDUCTION PROGRAMME**

Upon joining the Board of Directors of the Company, a meeting of the inducted Director is organized with the Chairman and Management of the Company to give an overview of the Company's business.

The Company has in place a 'Directors Induction-cum-Familiarization Kit' to acquaint the incoming Board members on the Company's business, values, operations, milestones, Board of Directors, Committee members, group structure, organization structure, policies, shareholding analysis, awards & recognitions, business model, clients, competitors, financial performance, matters to be reviewed by the Board of Directors, Board skill matrix, duties, roles, responsibilities, protection against liabilities, Disclosure/Compliances from Directors, Risk Management & internal processes, governance practices, policies and procedures etc.

### **4. ON-GOING PROGRAMME**

To enable the Directors to fulfil their governance role, Directors are updated on a continuous basis on any significant changes/ developments in the Company/ business strategies, business models, risk minimization procedures, new initiatives by the Company, changes in domestic/ overseas legislation impacting the Company and the IT Industry overall.

Updates are given to Directors through presentations at Board/ Committee Meetings where Directors get an opportunity to interact with Executive Management Team and also through emails/notifications on the disclosures/Press Releases/ News or Events.

## 5. FAMILIARISATION SESSIONS

Details of familiarisation sessions attended by Independent Directors are as follows:

S.N.	Name of the Director	Duration (In Hrs)	
		FY2023	Cumulative till FY2023
1	Mr. Rajnish Kumar	18.4	25.5
2	Mr. James Abraham	9.3	14.6
3	Mr. Sudip Banerjee <sup>1</sup>	3.5	35.3
4	Mr. Sanjeev Aga	9.8	45.3
5	Mr. Vinayak Chatterjee <sup>2</sup>	11.2	11.2
6	Mr. Bijou Kurien <sup>3</sup>	3.7	3.7
8	Mr. Chandrasekaran Ramakrishnan <sup>4</sup>	8.0	8.0
9	Ms. Apurva Purohit <sup>5</sup>	4.2	4.2
10	Ms. Aruna Sundararajan <sup>6</sup>	12.1	43.3

**Notes:**

<sup>1</sup>Ceased to be Independent Director upon completion of first term w.e.f. close of business hours on May 19, 2022

<sup>2</sup>Appointed as Independent Director w.e.f. April 1, 2022.

<sup>3</sup> Appointed as Independent Director w.e.f. November 14, 2022.

<sup>4</sup>Appointed as Independent Director w.e.f. November 14, 2022.

<sup>5</sup> Appointed as Independent Director w.e.f. November 14, 2022.

<sup>6</sup>Ceased to be Independent Director w.e.f. close of business hours of November 14, 2022.